

RENAISSANCE ESTATES OWNERS ASSOCIATION  
C/O P M Property "Asset" Management  
27840 Del Rio Road, Suite #C  
Temecula, CA 92590  
951-676-4570 ~ 951-676-0108 Fax  
[pam@pmprop.com](mailto:pam@pmprop.com) ~ [www.pmpropertymanagement.com](http://www.pmpropertymanagement.com)

Dear Renaissance Estates Property Owner:

Due to the increasing activity within our Association, the Board of Directors and Architectural Review Committee (ARC) would like to remind you of the following plan submittal procedures.

- ◆ Two (2) sets of plans shall be submitted directly to the Association's principal office of business, P M Property "Asset" Management, 27840 Del Rio Road #C, Temecula, CA **92590**. A California licensed architect shall have prepared plans and specifications for a residence or other structure unless the ARC shall otherwise consent in writing.
- ◆ An application "Request For Architectural Approval Submittal Checklist" must be completed and submitted with a check made payable to Renaissance Estates Owners Association in the amount designated:

Plan Review Fee:	\$ 500.00
(Grading, new construction including primary residence/outbuildings)	
Minor "Improvements":	\$ 250.00
Variance Request Processing Fee:	\$ 1,000.00
Refundable Construction Deposit*	
(*due prior to plan approval)	\$ 10,000.00

\*This deposit is required for the protection of the Association Common Area. This deposit is refundable upon receipt of Notice of Completion signed by the Owner and verification of the ARC and/or Road Committee that no damage has been done to the common area as a result of the improvements installed or if damages have been done, that the repairs have been completed to the original and/or better condition.

Upon receiving a "complete" blueprint submittal, the Architectural Review Committee will review your plans and will contact you with approval or a listing of items requiring additional information which must then be resubmitted and recommendations within sixty (60) days. Please feel free to contact the Association's main office at (951) 676-4570 if you have any questions.

Respectfully submitted,

The Architectural Review Committee and Board of Directors  
Renaissance Estates Owners Association

**RENAISSANCE ESTATES OWNERS ASSOCIATION  
REQUEST FOR ARCHITECTURAL APPROVAL  
SUBMITTAL CHECKLIST**

**A. HOUSE AND/OR STRUCTURES & SITES**

1. Two sets of plot and grading plans showing driveway location and setbacks, water retention areas and/or ponds.
2. Complete elevation drawings including scale, with overall height dimensions.
3. Verification of square footage using exterior measurement of living areas.
4. Listing of materials to be used, i.e. roofing, stucco/veneer materials, fascia, etc.
5. Total color scheme.
6. Hardscaping; driveways, walks, gutters etc.
7. Landscaping

**B. OUT-BUILDINGS**

1. Plot plan.
2. Proof of roof pitch conformity.
3. Proof of roof material conformity.
4. Elevations and square footage.

**C. ENTRY GATES**

1. Setback from paved street surface.
2. Easement boundaries (may require staking by licensed surveyor).
3. Elevation.
4. Material.

**D. FENCING/WALLS**

1. Style, material and color.
2. Plot plan.

**E. POOLS**

1. Grading plan.
2. Plot plan.
3. Fence locations.

**F. GAZEBO AND SUN SHADES**

1. Elevation.
2. Location.
3. Materials.
4. Colors.

**G. ITEMS THAT MAY REQUIRE SHIELDING**

- |                     |                     |
|---------------------|---------------------|
| 1. Antenna          | 7. Satellite dishes |
| 2. Water tanks      | 8. Propane tanks    |
| 3. Pressure tanks   | 9. Feed bins        |
| 4. Motor homes      | 10. Extra vehicles  |
| 5. Well heads       | 11. Boats           |
| 6. Fertilizer tanks | 12.                 |

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APPLICANT

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DATE

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PROPERTY ADDRESS

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MAILING ADDRESS

**Renaissance Estates Owners Association  
Request for Architectural Approval**

Date: \_\_\_\_\_ Telephone: Daytime \_\_\_\_\_  
Property Owner: \_\_\_\_\_ Evening \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Property Location: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Telephone \_\_\_\_\_

**Request for Approval:**

- Grading     Land Clearing     House Plans     Hedge, Wall or Fence     Entry Gate  
 Barn     Pool or Pond     Gazebo     Outbuilding  
 Other \_\_\_\_\_

**Work Schedule:**

When is work scheduled to begin? \_\_\_\_\_ When will work be complete? \_\_\_\_\_  
Has a County permit been applied for? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Has a County permit been issued? \_\_\_\_\_ Yes \_\_\_\_\_ No    Date issued: \_\_\_\_\_ Permit No. \_\_\_\_\_  
Will any of this work require streets to be opened for utility service? \_\_\_\_\_ No \_\_\_\_\_ Yes

**Attachments:** (see Guidelines for exact requirements)

- Application with Plan Review Fee     \$500.00     \$250.00  
 Refundable Deposit fee (if required) \$10,000.00    (make check payable to Renaissance Estates Owners Association)  
 Two (2) sets of the following plans: \_\_\_\_\_ grading \_\_\_\_\_ site \_\_\_\_\_ floor \_\_\_\_\_ elevations  
\_\_\_\_\_ specifications and material schedule  
 Required material sample board: \_\_\_\_\_ roof tile \_\_\_\_\_ exterior material sample \_\_\_\_\_ paint colors (wall/trim)

Approval of this application is valid only for the plans and specifications submitted. Construction must commence within one year of approval of plans. Failure to start construction within one year will require re-submittal of plans to the Architectural Control Committee. Changes and/or additions to the plans require re-submission. Future modification of structures, such as repainting a different color, must be submitted for approval. Structures must be maintained to their original specifications. By signing this application, I acknowledge that I have received a copy of the governing documents of Renaissance Estates Owners Association including the current Architectural Procedures and Guidelines and am aware I am responsible for complying with them. Failure to comply constitutes a violation of the CC&R's, which may result in action to enforce. I hereby authorize the Association, its employees and/or agent's permission to enter the site to inspect the work.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Reviewed by ARC: \_\_\_\_\_  
Inc. Submittal: \_\_\_\_\_ Date Reviewed by Committee: \_\_\_\_\_  
Deadline for Approval: \_\_\_\_\_ Comments: \_\_\_\_\_  
Next AC meeting: \_\_\_\_\_  
PO Notified of Decision: \_\_\_\_\_



**RENAISSANCE ESTATES OWNERS ASSOCIATION**  
Architectural Committee Action

	<b>Met</b>	
<b>Conditional Approval</b>		<i>Submit plans to Riverside County</i>
<b>Disapproved</b>		<b>Do not submit to Riverside County. Do not proceed with work on property</b>
<i>Final Approval</i>		

**RENAISSANCE ESTATES OWNERS ASSOCIATION  
NOTICE OF COMPLETION**



Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Parcel No: \_\_\_\_\_

On the \_\_\_\_\_ day of, 20\_\_\_\_, the Improvement(s) on the described property was (were) COMPLETED in accordance with the plans and submittal package which was approved by the Architectural Review Committee.

The completed Improvement(s) is (are):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit the Refundable Deposit to the above, upon verification of completion.

Date: \_\_\_\_\_

Signature of Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_